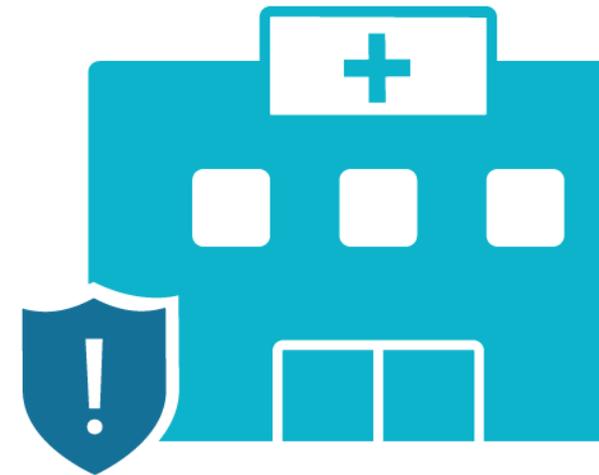


SecureHospitals.eu Online Platform Tutorial

Setting up the Provider Profile and Courses Management



Completing the profile

Registration

FRIDAY, JUNE 19, 2020

FOR PROVIDERS & TRAINERS

SECUREHOSPITALS 

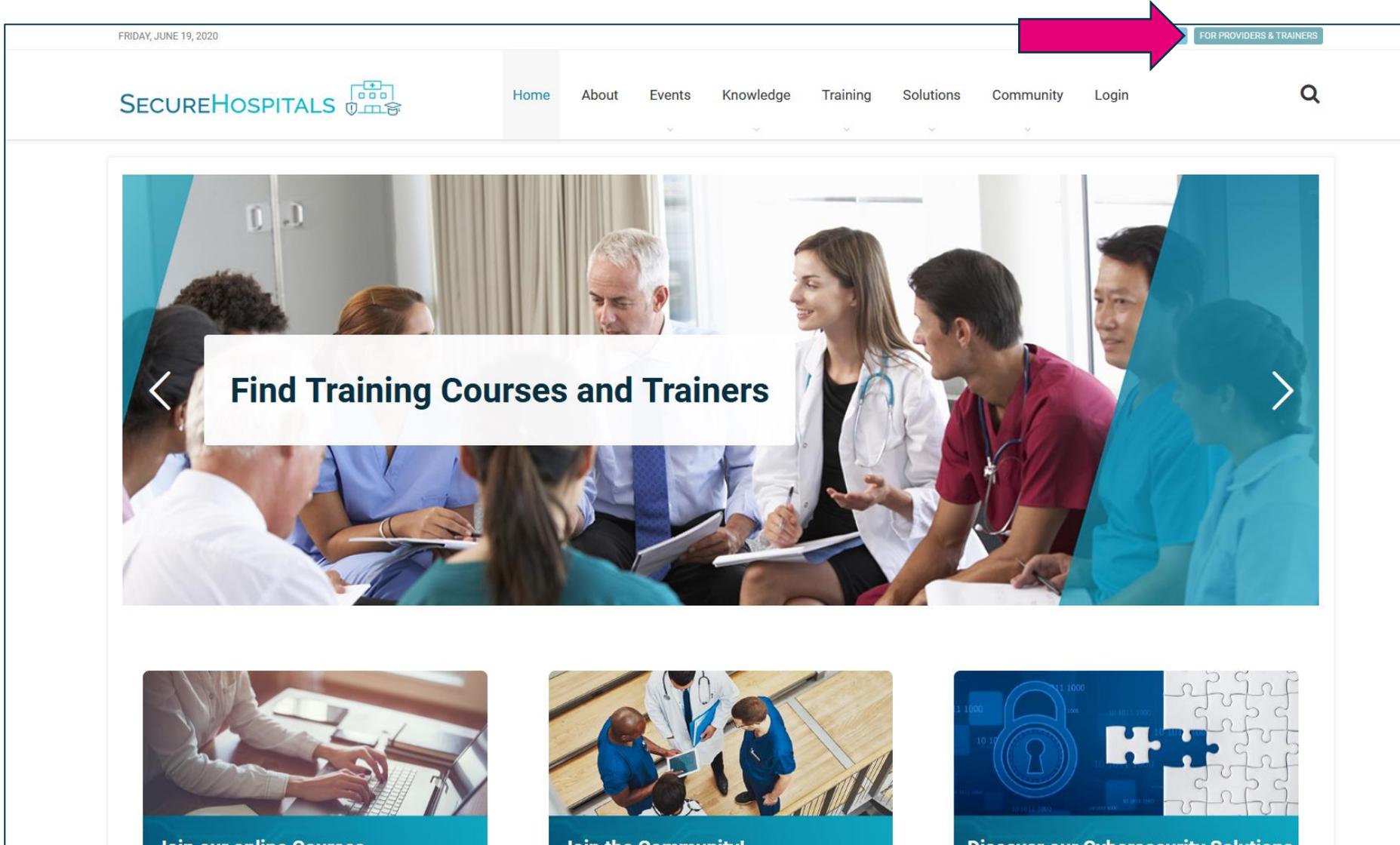
Home About Events Knowledge Training Solutions Community Login

Find Training Courses and Trainers

Join our online Courses

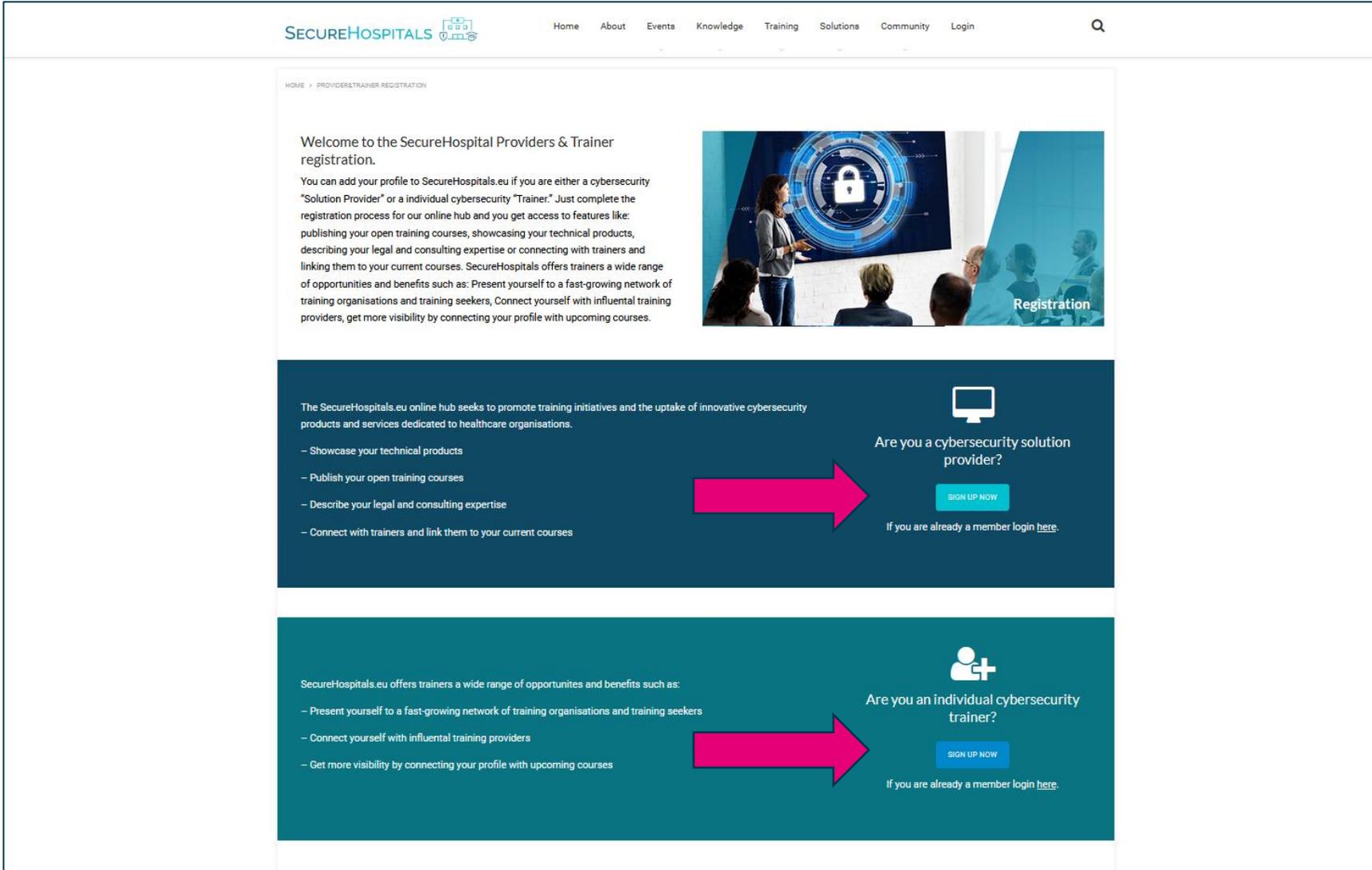
Join the Community

Discover our Cybersecurity Solutions



Completing the profile

Registration



The screenshot shows the 'PROVIDER&TRAINER REGISTRATION' page on the SecureHospitals.eu website. The page features a navigation bar with links to Home, About, Events, Knowledge, Training, Solutions, Community, and Login. The main content area includes a welcome message, a detailed description of the registration process, and two registration options: 'Are you a cybersecurity solution provider?' and 'Are you an individual cybersecurity trainer?'. Both options include a 'SIGN UP NOW' button and a link to login if already a member. A pink arrow points from the list of benefits to the registration buttons in both sections.

HOME > PROVIDER&TRAINER REGISTRATION

Welcome to the SecureHospital Providers & Trainer registration.

You can add your profile to SecureHospitals.eu if you are either a cybersecurity "Solution Provider" or a individual cybersecurity "Trainer." Just complete the registration process for our online hub and you get access to features like: publishing your open training courses, showcasing your technical products, describing your legal and consulting expertise or connecting with trainers and linking them to your current courses. SecureHospitals offers trainers a wide range of opportunities and benefits such as: Present yourself to a fast-growing network of training organisations and training seekers, Connect yourself with influential training providers, get more visibility by connecting your profile with upcoming courses.



The SecureHospitals.eu online hub seeks to promote training initiatives and the uptake of innovative cybersecurity products and services dedicated to healthcare organisations.

- Showcase your technical products
- Publish your open training courses
- Describe your legal and consulting expertise
- Connect with trainers and link them to your current courses

Are you a cybersecurity solution provider?

[SIGN UP NOW](#)

If you are already a member login [here](#).

SecureHospitals.eu offers trainers a wide range of opportunities and benefits such as:

- Present yourself to a fast-growing network of training organisations and training seekers
- Connect yourself with influential training providers
- Get more visibility by connecting your profile with upcoming courses

Are you an individual cybersecurity trainer?

[SIGN UP NOW](#)

If you are already a member login [here](#).

Completing the profile

Registration

Login

Registering to Secure Hospitals SECUREHOSPITALS 

[Home](#) / [Registration](#)

Trainer Registration Form

Register Verify Complete

First name* Last name*

This value is required.

Email*

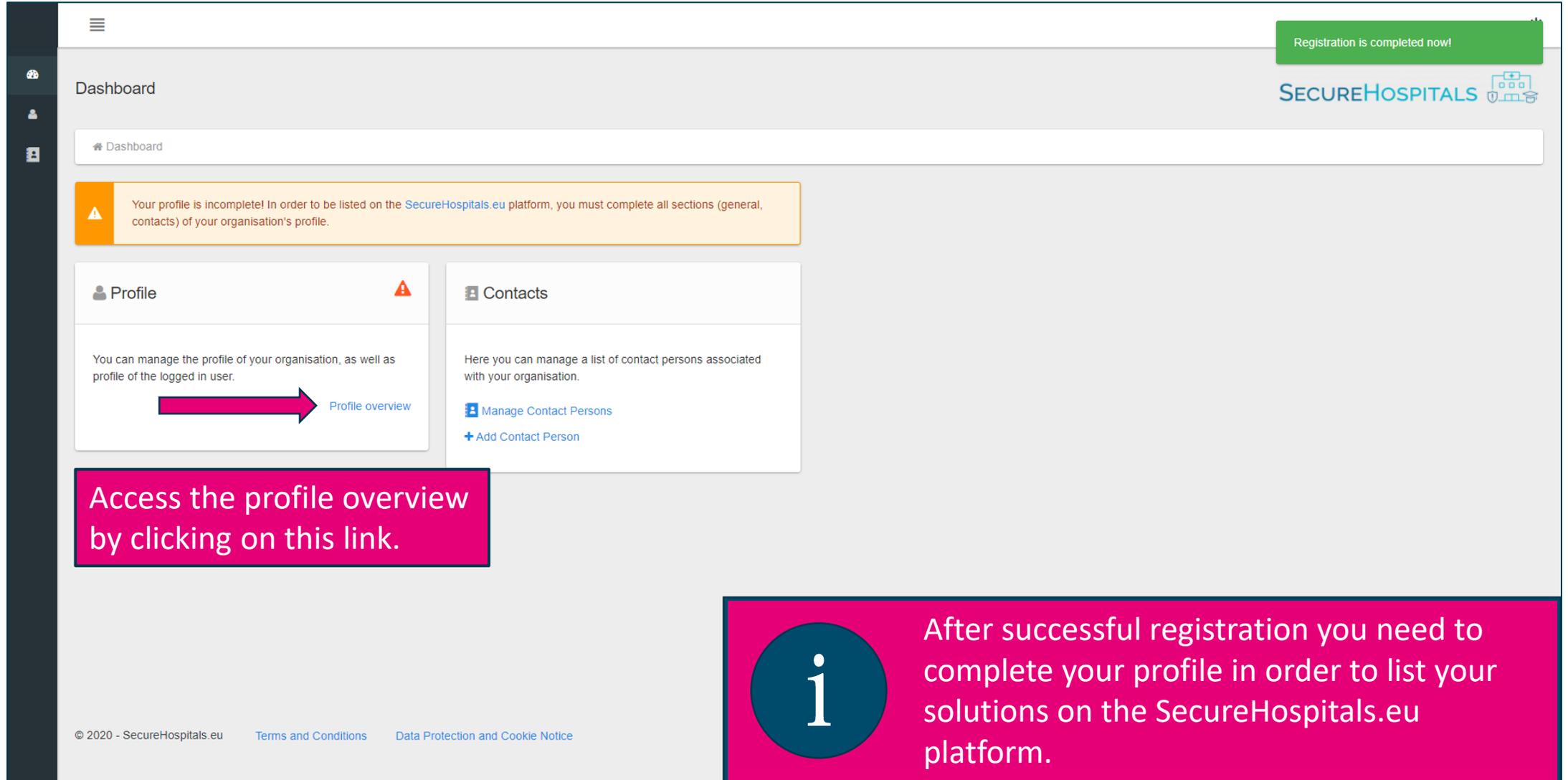
I have read and agree with [Terms and Conditions](#).*

Ich bin kein Roboter.  reCAPTCHA
Datenschutzerklärung - Nutzungsbedingungen

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Completing the profile

Getting started



The screenshot shows the dashboard interface. At the top right, a green notification bar states "Registration is completed now!". Below this, the "SECUREHOSPITALS" logo is visible. A central orange warning box contains the text: "Your profile is incomplete! In order to be listed on the SecureHospitals.eu platform, you must complete all sections (general, contacts) of your organisation's profile." Below the warning, there are two main sections: "Profile" and "Contacts". The "Profile" section includes a red warning icon and a description: "You can manage the profile of your organisation, as well as profile of the logged in user." A pink arrow points from this text to a blue link labeled "Profile overview". The "Contacts" section includes a description: "Here you can manage a list of contact persons associated with your organisation." and two blue links: "Manage Contact Persons" and "Add Contact Person".

Registration is completed now!

SECUREHOSPITALS 

Dashboard

Dashboard

Warning: Your profile is incomplete! In order to be listed on the SecureHospitals.eu platform, you must complete all sections (general, contacts) of your organisation's profile.

Profile 

You can manage the profile of your organisation, as well as profile of the logged in user.

[Profile overview](#)

Contacts

Here you can manage a list of contact persons associated with your organisation.

[Manage Contact Persons](#)

[Add Contact Person](#)

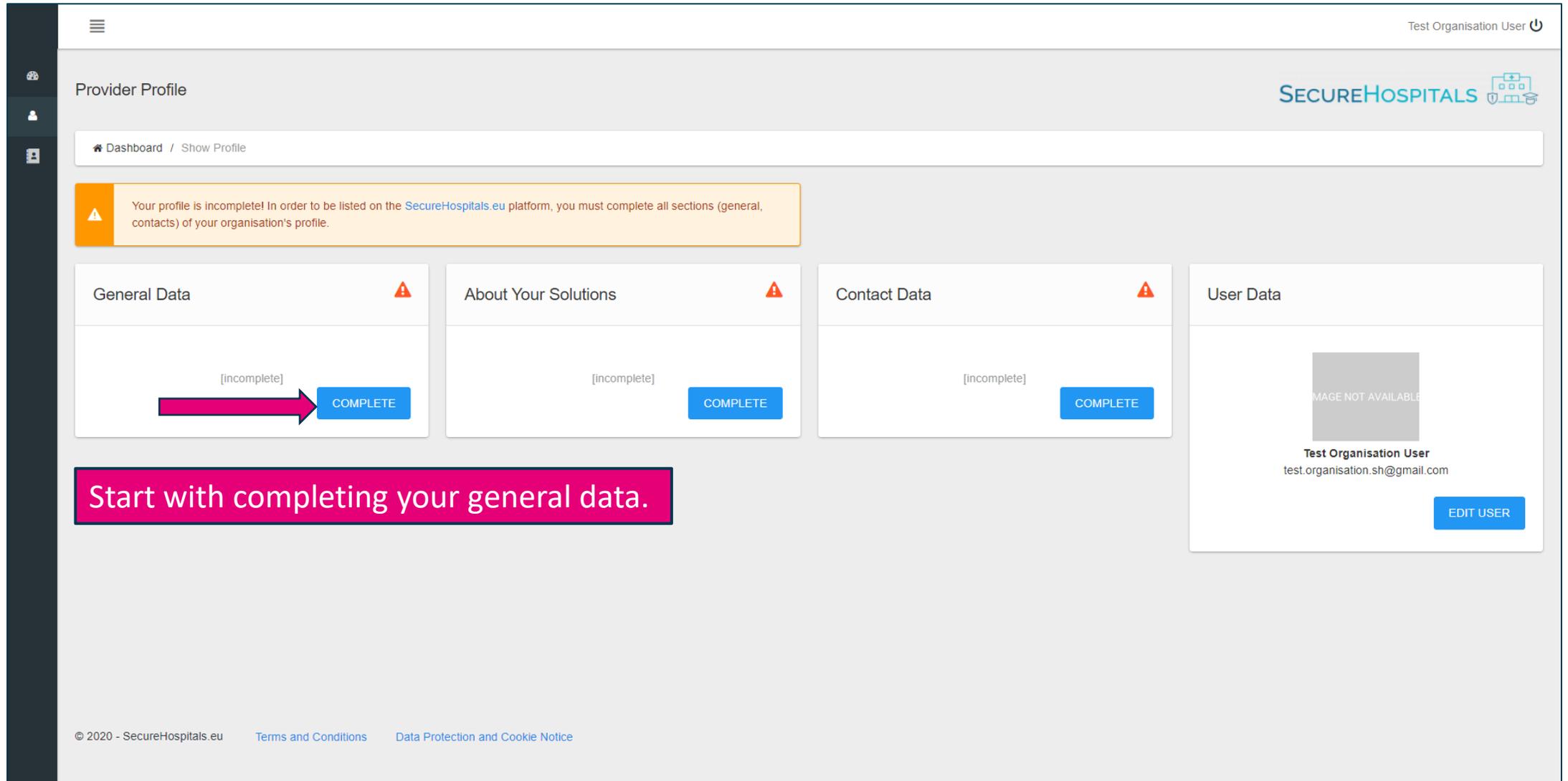
Access the profile overview by clicking on this link.

i After successful registration you need to complete your profile in order to list your solutions on the SecureHospitals.eu platform.

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Completing the profile

General Data



Test Organisation User

SECUREHOSPITALS 

Dashboard / Show Profile

Warning: Your profile is incomplete! In order to be listed on the [SecureHospitals eu](#) platform, you must complete all sections (general, contacts) of your organisation's profile.

General Data [incomplete] [COMPLETE](#)

About Your Solutions [incomplete] [COMPLETE](#)

Contact Data [incomplete] [COMPLETE](#)

User Data

IMAGE NOT AVAILABLE

Test Organisation User
test.organisation.sh@gmail.com

[EDIT USER](#)

Start with completing your general data.

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Completing the profile

General Data

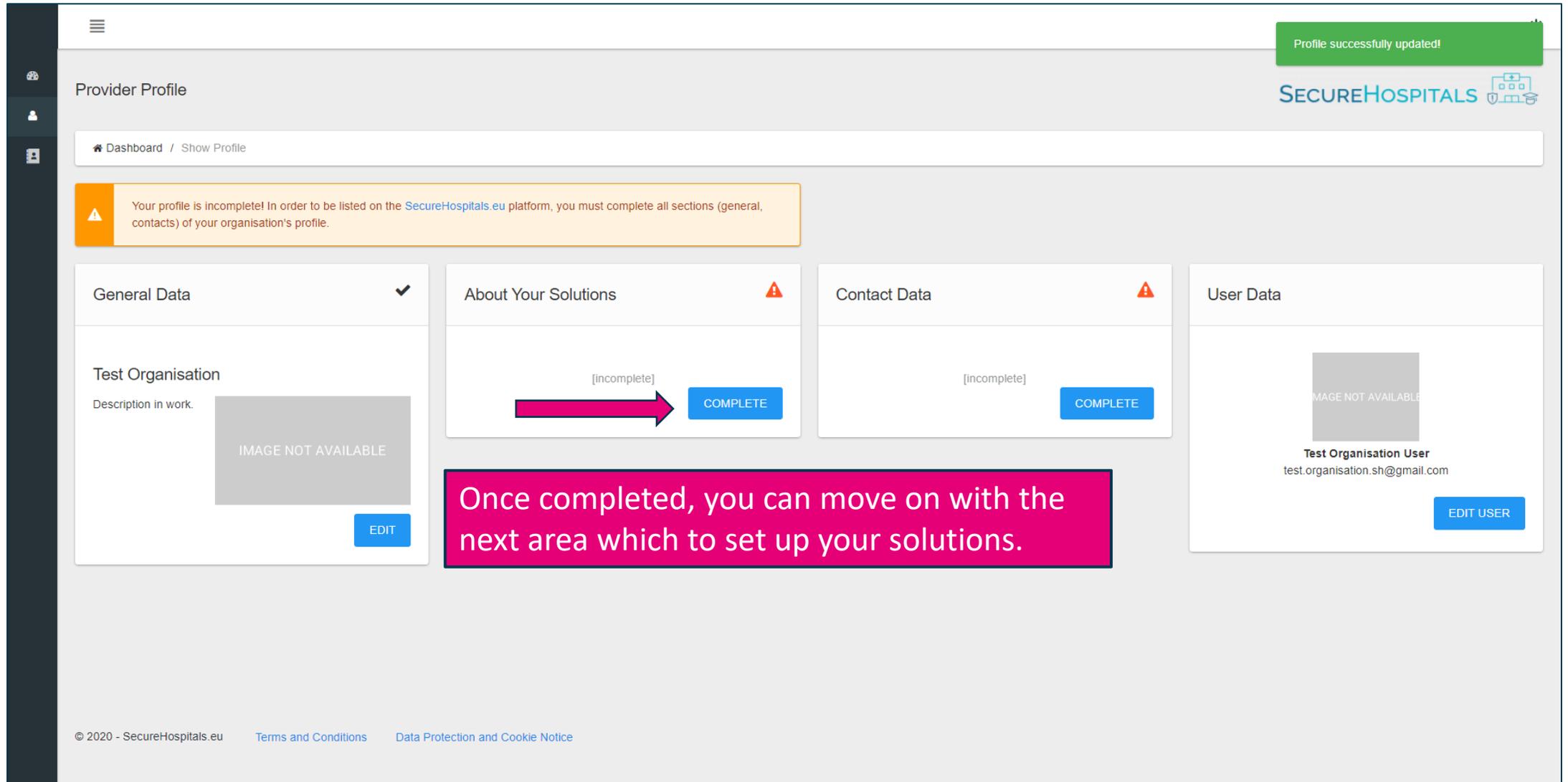


Fields with an Asterix (*) are mandatory and therefore must be filled out. It is still possible to change those fields at a later moment if needed, so don't hesitate to use dummy data or placeholders to fill some of the forms until you are able to fill in the correct data.

Click on the "UPDATE" button when you're done. If you forget to fill some mandatory fields, you will be notified.

Completing the profile

Solutions



Profile successfully updated!

SECUREHOSPITALS 

Dashboard / Show Profile

Warning: Your profile is incomplete! In order to be listed on the [SecureHospitals.eu](#) platform, you must complete all sections (general, contacts) of your organisation's profile.

General Data ✓

Test Organisation

Description in work.  [EDIT](#)

About Your Solutions ⚠

[incomplete] [COMPLETE](#)

Contact Data ⚠

[incomplete] [COMPLETE](#)

User Data


IMAGE NOT AVAILABLE

Test Organisation User
test.organisation.sh@gmail.com [EDIT USER](#)

Once completed, you can move on with the next area which to set up your solutions.

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Completing the profile

Solutions

Solutions provided by your Organisation

Organisational Change Consultancy

Legal Consultancy

Training ^

Target Audience*

Management x v

Language(s)*

English x v

Training Topic(s)*

IT Infrastructure x v

My Organisation provides customized trainings

Yes

My Organisation is a higher or secondary education establishment

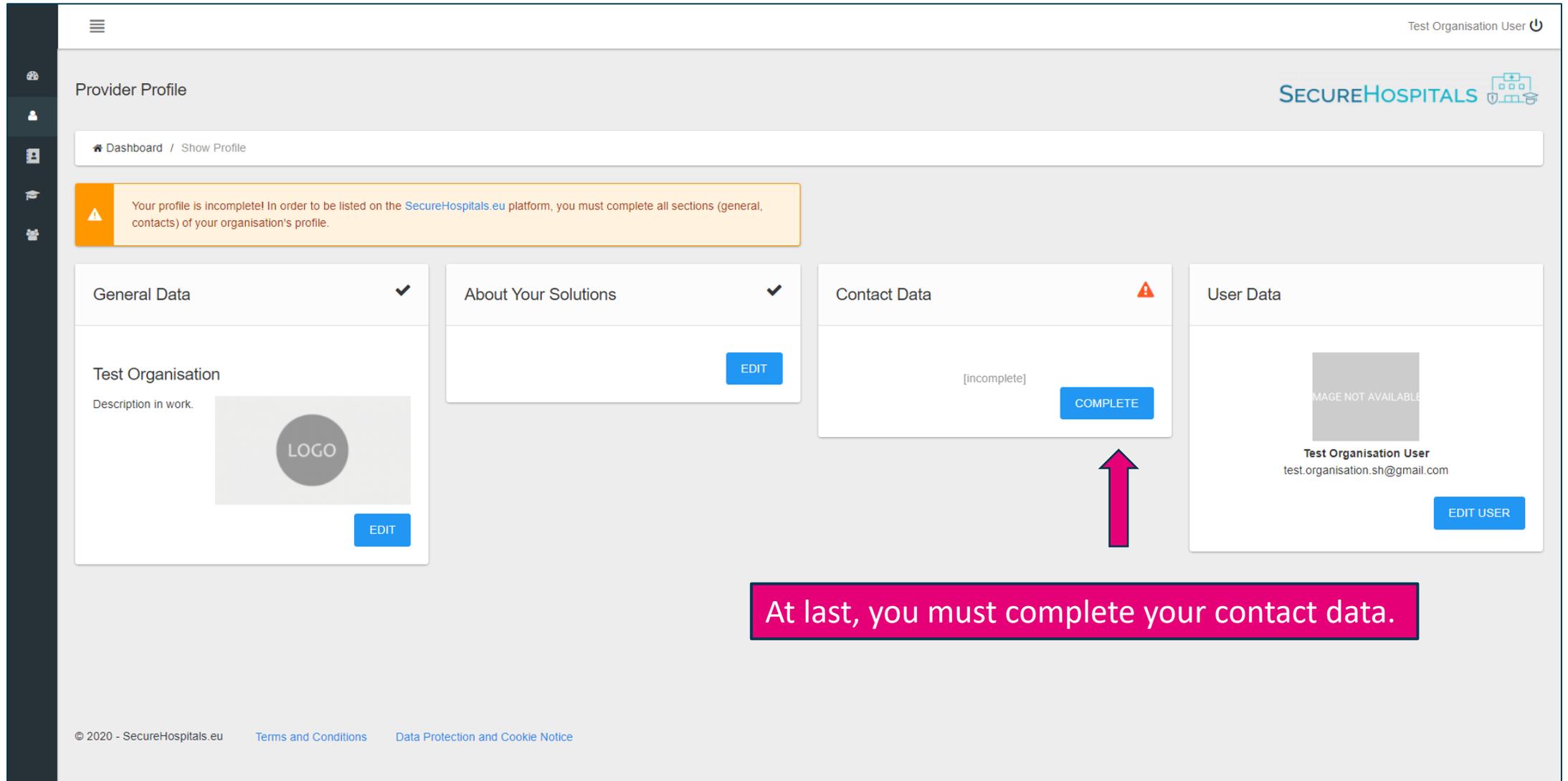
Yes

Once completed, click the “UPDATE” button and you will be brought back to the overview

 Here you can choose the categories of solutions you are providing. For this tutorial we chose Training as we will cover the creation of a course listing later on. You can change this at any time.

Completing the profile

Contact Data



Test Organisation User

Provider Profile

SECUREHOSPITALS 

Dashboard / Show Profile

Warning: Your profile is incomplete! In order to be listed on the [SecureHospitals.eu](#) platform, you must complete all sections (general, contacts) of your organisation's profile.

General Data ✓

Test Organisation

Description in work.

LOGO

EDIT

About Your Solutions ✓

EDIT

Contact Data ⚠

[incomplete]

COMPLETE

User Data

MAGE NOT AVAILABLE

Test Organisation User
test.organisation.sh@gmail.com

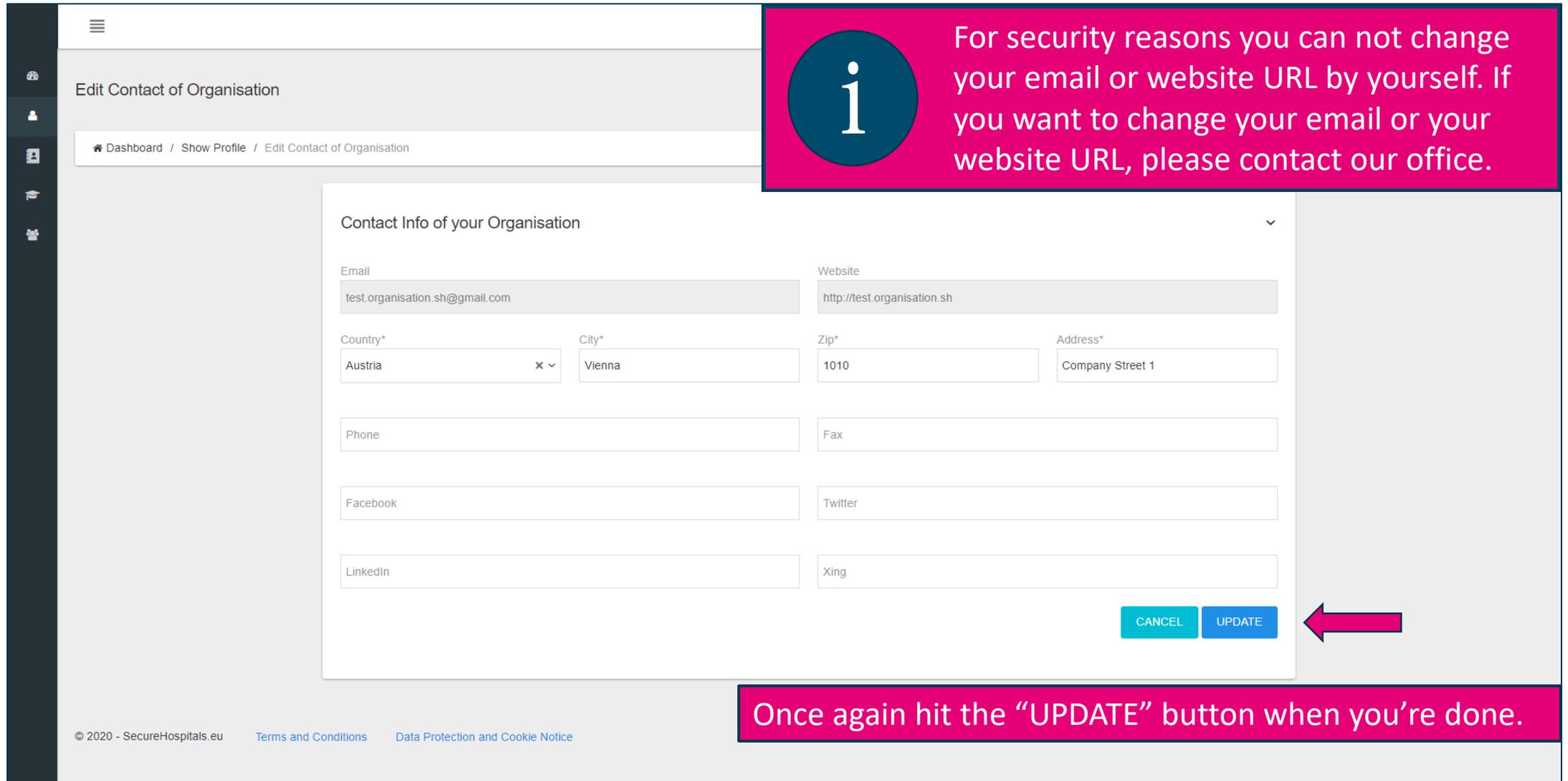
EDIT USER

At last, you must complete your contact data.

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Completing the profile

Contact Data



i For security reasons you can not change your email or website URL by yourself. If you want to change your email or your website URL, please contact our office.

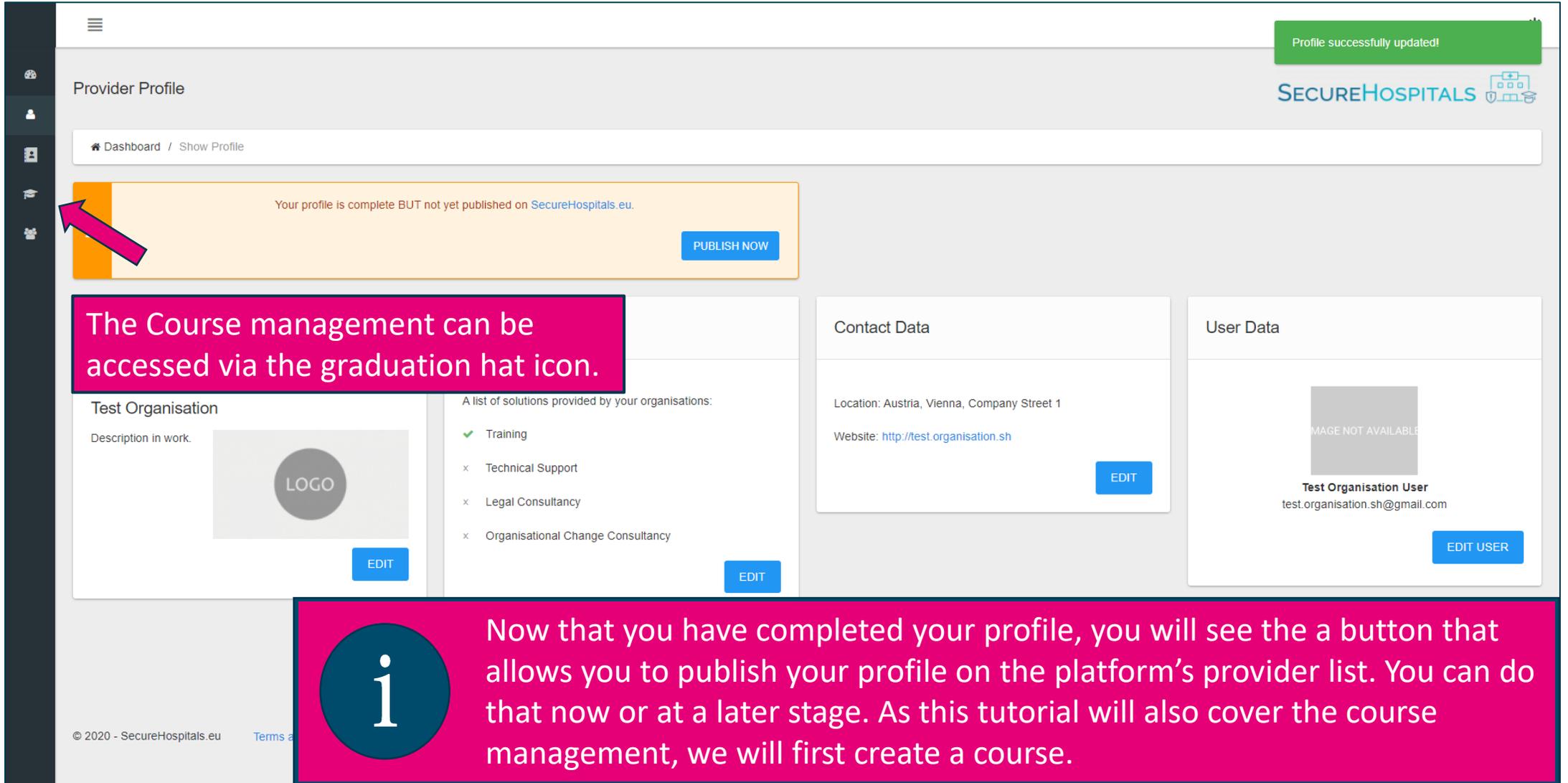
UPDATE ←

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The screenshot shows a web interface for editing an organization's contact information. The page title is "Edit Contact of Organisation". The breadcrumb trail is "Dashboard / Show Profile / Edit Contact of Organisation". The form is titled "Contact Info of your Organisation" and contains several input fields: Email (test.organisation.sh@gmail.com), Website (http://test.organisation.sh), Country* (Austria), City* (Vienna), Zip* (1010), Address* (Company Street 1), Phone, Fax, Facebook, Twitter, LinkedIn, and Xing. At the bottom right of the form are "CANCEL" and "UPDATE" buttons. A pink arrow points to the "UPDATE" button. A pink information box with a white 'i' icon is overlaid on the top right of the form area.

Completing the profile

Accessing the course management



Profile successfully updated!

Provider Profile

Dashboard / Show Profile

Your profile is complete BUT not yet published on [SecureHospitals.eu](#). [PUBLISH NOW](#)

The Course management can be accessed via the graduation hat icon.

Test Organisation

Description in work.

LOGO

[EDIT](#)

A list of solutions provided by your organisations:

- ✓ Training
- × Technical Support
- × Legal Consultancy
- × Organisational Change Consultancy

[EDIT](#)

Contact Data

Location: Austria, Vienna, Company Street 1

Website: <http://test.organisation.sh>

[EDIT](#)

User Data

MAGE NOT AVAILABLE

Test Organisation User
test.organisation.sh@gmail.com

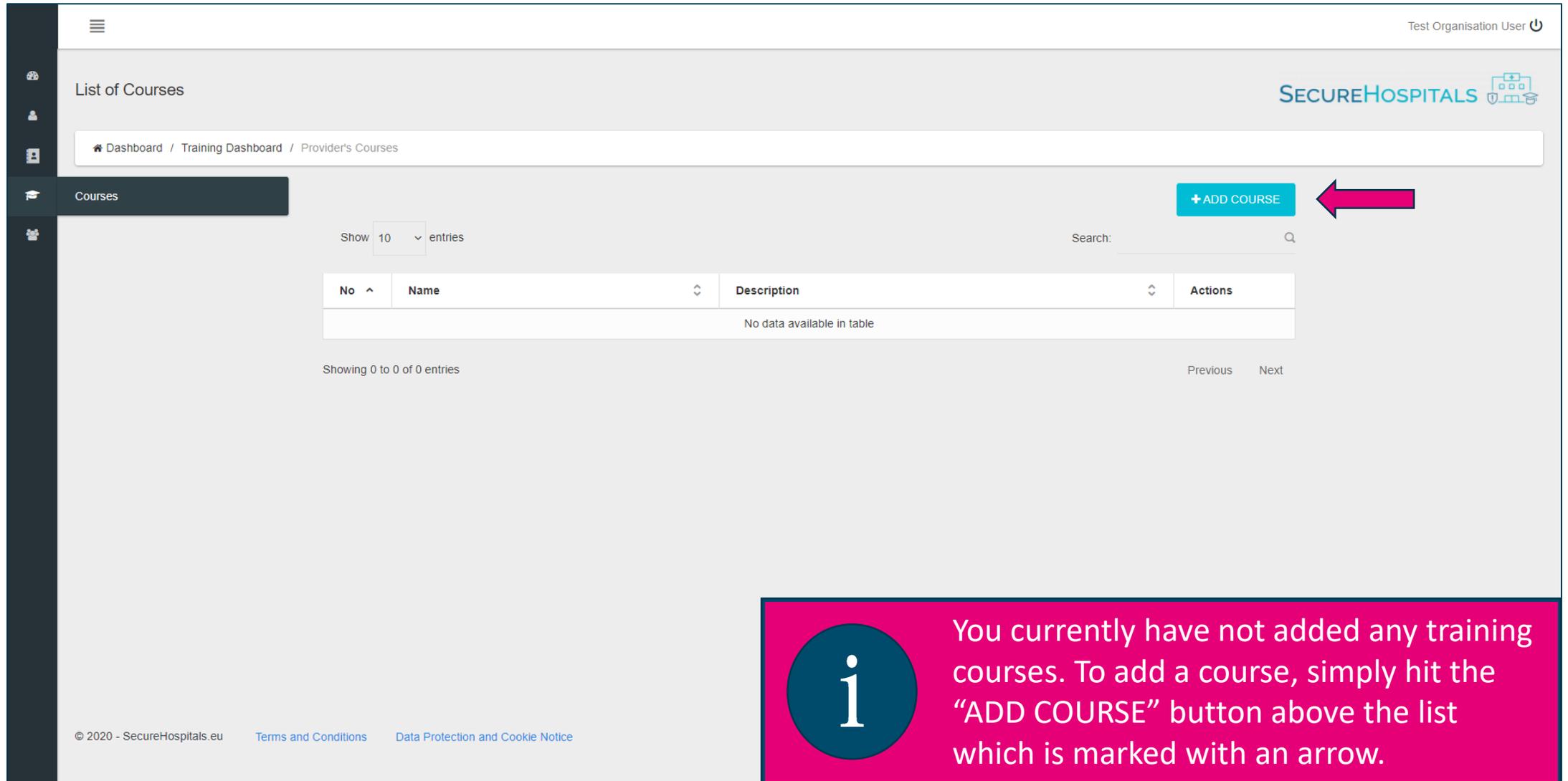
[EDIT USER](#)

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i Now that you have completed your profile, you will see the a button that allows you to publish your profile on the platform's provider list. You can do that now or at a later stage. As this tutorial will also cover the course management, we will first create a course.

Course management

Accessing the training course management



Test Organisation User 

List of Courses 

Dashboard / Training Dashboard / Provider's Courses

Show 10 entries Search:

No ^	Name	Description	Actions
No data available in table			

Showing 0 to 0 of 0 entries Previous Next

+ ADD COURSE 

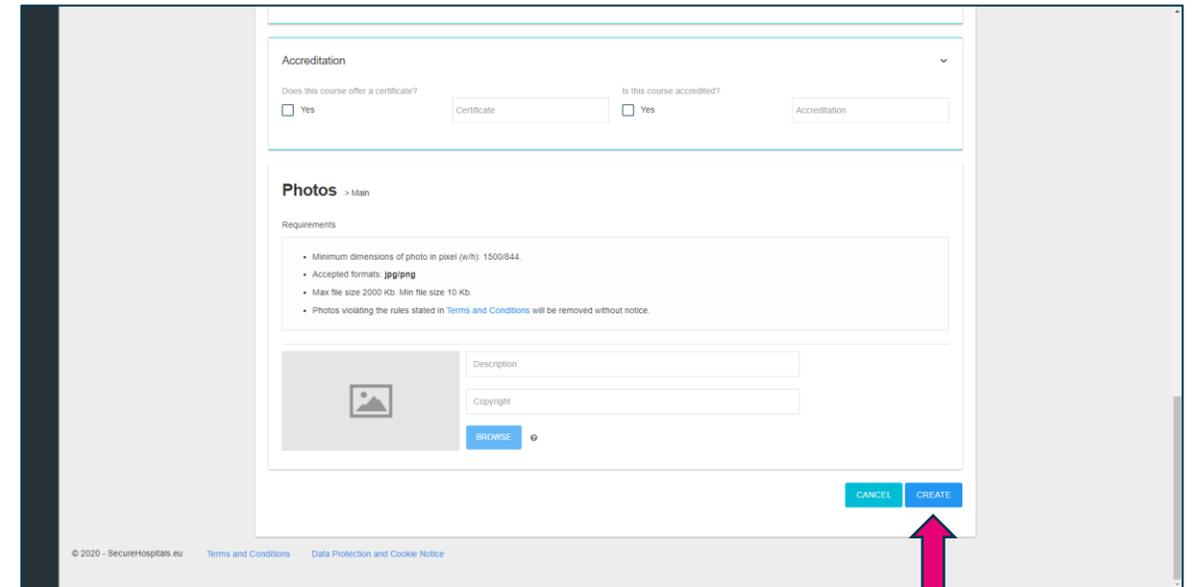
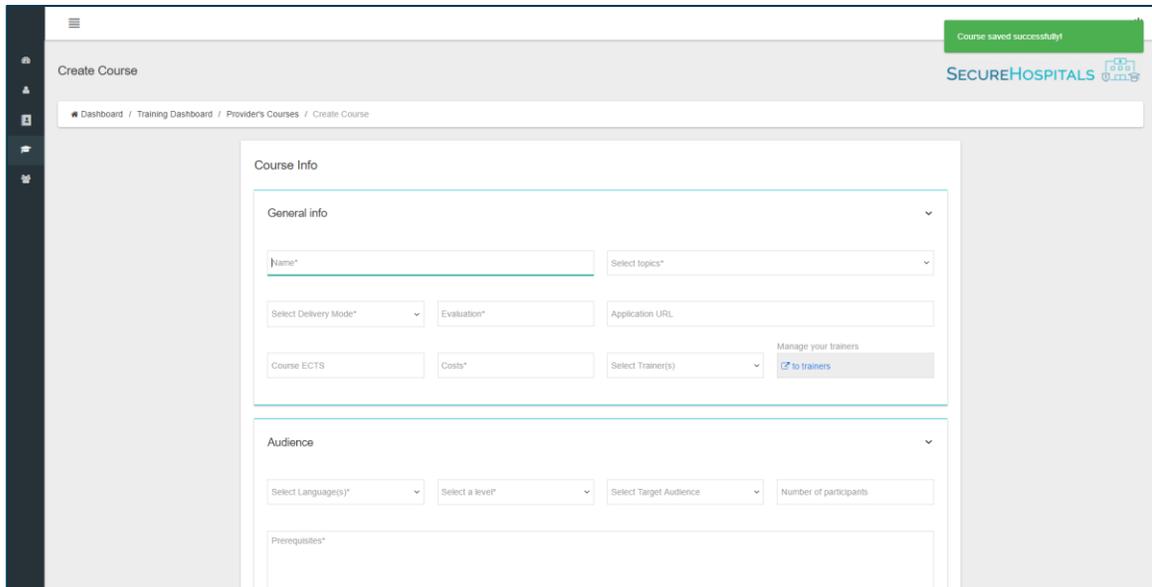
 You currently have not added any training courses. To add a course, simply hit the "ADD COURSE" button above the list which is marked with an arrow.

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Add a course listing



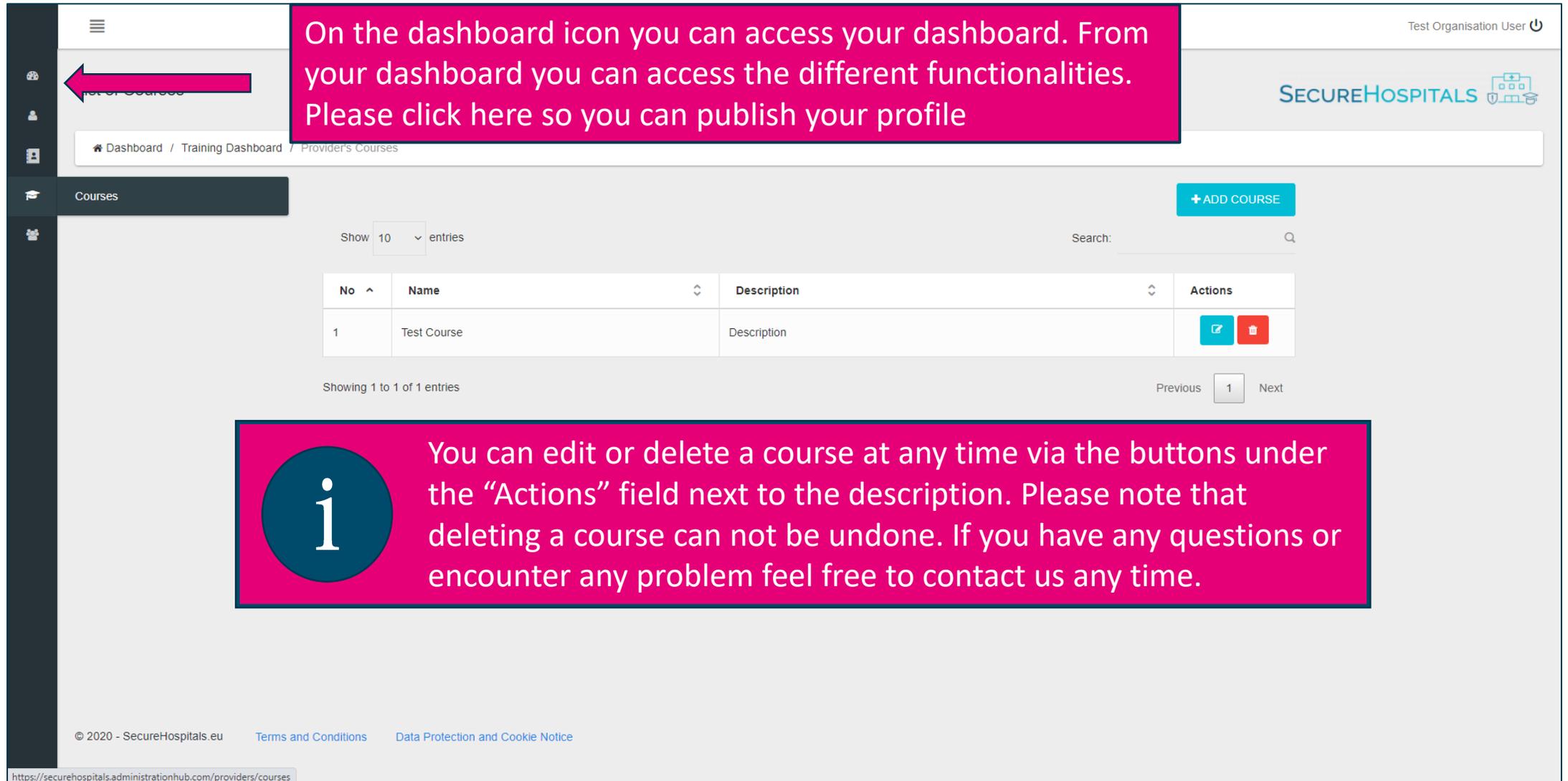
Fields with an Asterix (*) are mandatory and therefore must be filled out. It is still possible to change those fields at a later moment if needed. It is advised to fill out the optional fields as well to provide more information for your target audience.



Click on the “CREATE” button when you’re done. If you forget to fill some mandatory fields, you will be notified.

Course management

Edit or delete a course listing



On the dashboard icon you can access your dashboard. From your dashboard you can access the different functionalities. Please click here so you can publish your profile

Test Organisation User 

SECUREHOSPITALS 

Dashboard / Training Dashboard / Provider's Courses

Courses + ADD COURSE

Show 10 entries Search:

No ^	Name	Description	Actions
1	Test Course	Description	 

Showing 1 to 1 of 1 entries Previous 1 Next

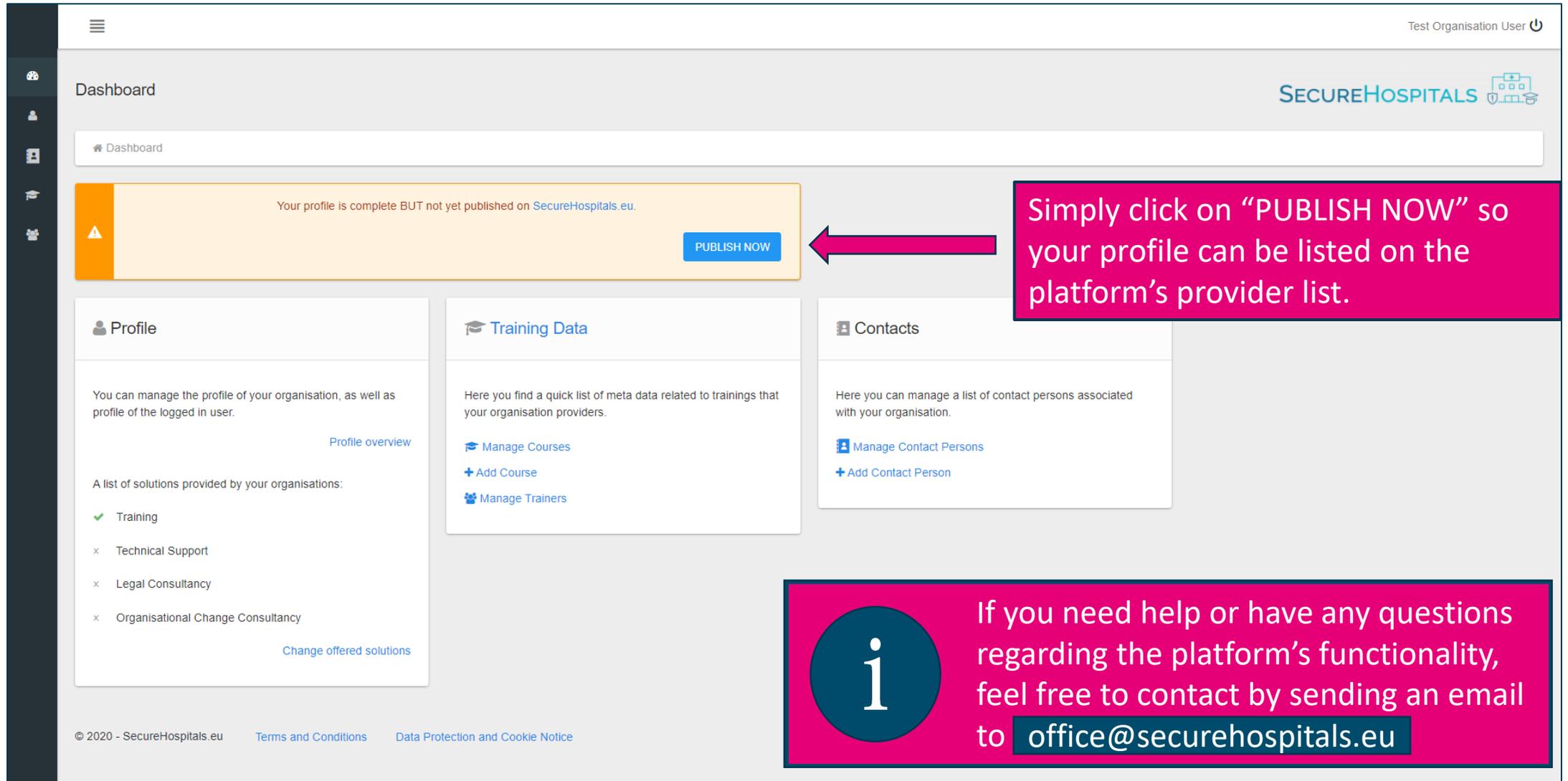
 You can edit or delete a course at any time via the buttons under the "Actions" field next to the description. Please note that deleting a course can not be undone. If you have any questions or encounter any problem feel free to contact us any time.

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<https://securehospitals.administrationhub.com/providers/courses>

Course management

Edit or delete a course listing



Test Organisation User

Dashboard

Dashboard

Your profile is complete BUT not yet published on [SecureHospitals.eu](#). [PUBLISH NOW](#)

Simply click on "PUBLISH NOW" so your profile can be listed on the platform's provider list.

Profile

You can manage the profile of your organisation, as well as profile of the logged in user. [Profile overview](#)

A list of solutions provided by your organisations:

- ✓ Training
- × Technical Support
- × Legal Consultancy
- × Organisational Change Consultancy

[Change offered solutions](#)

Training Data

Here you find a quick list of meta data related to trainings that your organisation providers.

- [Manage Courses](#)
- [+ Add Course](#)
- [Manage Trainers](#)

Contacts

Here you can manage a list of contact persons associated with your organisation.

- [Manage Contact Persons](#)
- [+ Add Contact Person](#)

i If you need help or have any questions regarding the platform's functionality, feel free to contact by sending an email to office@securehospitals.eu

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